



**BUILDING DIVISION
DEDUCT METER
APPLICATION FORM**

64 E. Walnut St.
Westerville, OH 43081-2308
t. (614) 901-6650

PERMIT # _____
(Office use only)

DATE _____ PARCEL # _____ BLDG PERMIT # _____
(If applicable)

JOB ADDRESS _____
INCLUDE CITY, STATE, ZIP

PROPERTY OWNER

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

DEDUCT METER INSTALLER

COMPANY NAME _____

CONTACT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

BACKFLOW DEVICE INSTALLER

COMPANY NAME _____

CONTACT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

BACKFLOW DEVICE TESTER

COMPANY NAME _____

CONTACT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____



**BUILDING DIVISION
DEDUCT METER**

SUPPORTING INFORMATION

64 E. Walnut St.
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TYPE OF PERMIT	FEES
Residential (one, two and three-family dwellings)	\$50.00 + cost of the meter + reader
Commercial buildings and multi-family dwellings.	\$75.00 + cost of the meter + reader

DEDUCT METER/WATER METER SIZE	FEES
3/4"	\$370.00
1"	\$560.00
1.5"	\$800.00
2"	\$1,240.00
3"	\$2,050.00
4"	\$1,600.00
6"	\$2,520.00

PERMIT FEE DEDUCT _____

METER FEE TOTAL _____

REMOTE READER _____ \$50.00 _____

FEES _____
(Office use only)

In consideration of permission granted I/We agree to construct said work in all respects in conformity with all applicable codes and regulations of the City of Westerville. Please remember that the applicant is responsible for coordinating and scheduling the required inspections on these permits. *Credit or reduction in your monthly fee payment will not be granted until the contractor obtains an approved inspection and the remote reader is installed.*

SIGNATURE OF APPLICANT

DATE

PRINTED NAME OF APPLICANT

PHONE NUMBER



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PROCEDURES

- Complete the deduct meter application. Payment for the deduct meter, remote, and permit will be collected when application is submitted.
- Take your copy of paid receipt to the water department located at 312 W. Main Street, and the meter will be issued to you.

INSTALLATION

- The deduct meter shall be installed in a horizontal position above the main water meter (not to exceed five feet above the finished floor).
- The usual installation procedure is to tee off of the main vertical waterline, set a full closing shut off valve, then the deduct meter with stand offs on either side, and then ninety up to run to hose bibbs or to the outside backflow device.
- Install additional stand offs as necessary for proper piping support.
- Note: caulk penetration through exterior wall.

BACKFLOW PROTECTION

- If the deduct meter is for supplying water to only hose bibbs/sill cocks. The hose bibbs/sill cocks shall be the atmospheric type. If they are not, then ASSE 1011 backflow adaptors can be screwed onto the existing hose bibbs/sill cocks. Note: ASSE vacuum breakers can be purchased at Home Depot, Lowes, plumbing supply outlets, and hardware stores.
- If the deduct meter is for supplying a lawn irrigation system, then an ASSE 1020 pressure vacuum backflow device or a ASSE 1013 reduced pressure principle device shall be installed. The backflow device shall be installed at least 12 inches above the highest sprinkler head. Unions shall be installed on either side of the backflow device. Note: the backflow device shall be adequately supported with stand offs on the exterior.
- The backflow device shall be pressure tested by a plumber State Certified in backflow devices. The plumber shall submit the test results in writing (backflow form) to the City of Westerville Water Department (fax 614.901.6773) prior to scheduled inspection date.

SCHEDULE THE INSPECTION

- Call the Building Department inspection line at 614.901.6650 to schedule the deduct meter inspection. Request a time for the inspection. Note: for the next day's inspection call before 12:00 p.m.
- The homeowner will not receive any deductions until the installation is approved.