



WESTERVILLE HELPS FINANCIAL ASSISTANCE PROGRAM

Westerville Helps is a financial assistance program to aid Westerville residents with access to Parks and Recreation programming, utility bill assistance and access to reimbursements for certain home improvement projects.

PROGRAM ELIGIBILITY

- » The Financial Assistance Program is limited to residents of all ages living within the Westerville corporate city limits.
- » Financial assistance is available for Westerville Parks and Recreation programming or admission, delinquent utility bills, and certain home improvement projects (see below for details).
- » Financial assistance eligibility for Parks and Recreation and utility bill assistance is determined by total household income in relation to a percentage multiplier of the Federal Poverty Guidelines, the National School Lunch Program standard or the most current median income. All participants must be able to demonstrate financial need.
- » Financial reimbursement eligibility for certain home improvement projects is determined by maximum household income which cannot exceed the Westerville median household income.
- » To be eligible for the home improvement program the home must be single family owner occupied, all applicable taxes must be paid, current and/or in good standing and the owner must agree to remain in the home for five additional years.
- » For Parks and Recreation programming and passes: Financial Assistance Program participants are expected to participate to the fullest extent of ability.
- » The City of Westerville reserves the right to request additional information for proof of eligibility.
- » Funds for the Financial Assistance Program are limited.

TYPES OF ASSISTANCE



Financial assistance includes reduced or waived fees for registration fees, daily passes and recreation facility passes.

AMOUNT | \$100 per person/year; \$500 per family/year. Credit only

ELIGIBILITY | Programs, membership passes.

Must meet Federal Free and Reduced Lunch Program Eligibility criteria to apply.

FUNDING SOURCE | Westerville Parks Foundation

APPLICATION | All year
www.westerville.org/helps



AMOUNT | Approved Westerville residents will receive a credit on their account one time per year based on their past amount not to exceed \$500.

ELIGIBILITY | Past-due bills only. Only residents. Tenant or owner-occupied. Not intended for water leaks.

Must meet Federal Free and Reduced Lunch Program Eligibility criteria to apply.

FUNDING SOURCE | Opt-in \$1 per month at 10% participation = \$18,000 annually

APPLICATION | All year
www.westerville.org/helps



AMOUNT | Reimbursement up to 50%; \$5,000 individual max; \$20,000 annual program amount

ELIGIBILITY | Single-family, owner-occupied for 12 months. Agree to remain five more years. All taxes current. Maximum HH Income < Westerville Median HH

ABOUT | Exterior home remodeling projects. Windows, doors, porch, patio, siding, landscaping, lighting, handicap ramps, exterior paintings
Roofs, gutters not eligible; may be considered part of match

APPLICATION |
www.westerville.org/helps

HOW TO APPLY FOR FINANCIAL ASSISTANCE

1. Complete the application form. *Applicants will be notified upon approval of application.*
2. Attach a letter outlining your circumstances.
3. Attach proof of residency. The following documentation will be accepted:
 - a. Copy of your driver's license OR
 - b. Current utility bill showing your name and address
4. Attach a copy of your income eligibility. The following documentation will be accepted:
 - a. Approved free or reduced school lunch eligibility form (for Parks and Recreation and utilities)
 - b. Copy of your Federal Tax Return
 - c. Copy of the Westerville City Income Tax Return stamped by the Westerville Income Tax Dept., OR
 - d. Social Security Disability Insurance-Note Award.
5. Complete and include the applicable activity or pass registration forms.
6. For Home Improvement applications ONLY:
 - a. Invoice including full cost of home improvement project, AND
 - b. Details of the planned home improvement project

Financial assistance applications will be considered once ALL required documentation is received. Financial assistance applications must be received two weeks prior to registration of any program. A new financial assistance application, with steps 1-5 completed, will need to be submitted annually.

SUBMITTING YOUR APPLICATION

Completed applications may be emailed to westervillehelps@westerville.org or submitted by mail or walk-in at these locations:

FOR PARKS AND RECREATION ASSISTANCE:

Westerville Community Center
ATTN: Recreation Administrator
350 N. Cleveland Avenue
Westerville, Ohio 43082

FOR UTILITY BILLING OR HOME IMPROVEMENT ASSISTANCE:

Westerville Utility Billing
ATTN: Utility Billing Supervisor
64 E. Walnut Street
Westerville, Ohio 43081

For more information or for questions regarding the program, please contact the Utility Billing Supervisor at (614) 901-6436 or via email at askutilitybilling@westerville.org





FINANCIAL ASSISTANCE APPLICATION

Applicant Name _____
 Street Address _____
 City/State/Zip _____
 Phone Number _____ Email _____

Number of Household Members: Under 18 years: _____ 18 years and older: _____

Requesting Financial Assistance for: (check all that apply)

- Parks and Recreation
 - All Access Pass
 - Program or Class
 - Daily Admission

- Utility Billing
- Home Improvement

Have you received financial assistance in the past? YES NO

If yes, please provide type and date of assistance: _____

I/We understand that the information given will be kept confidential. The information provided is true and complete to the best of my knowledge. I consent to the disclosure of such information for purposes of income and verification related to my/our application for financial assistance. I understand that any willful misstatement of material fact will be grounds for disqualification. I/We agree to pay any outstanding balance I/we have on my/our household account after all financial assistance money has been applied.

 Applicant/Guardian Signature Date

For Internal Use Only			
<u>Name</u>	<u>Financial Assistance Approved YTD</u>	<u>Current Request</u>	<u>Amount to Consider</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
			Total to consider on this application: _____

Approved: _____ Denied : _____ Date: _____

Reason Denied: _____

Excel Approved Worksheet Updated : _____ Pending Approval (in red): _____ After Approval: _____

Applicant Notified: _____ Invoice issued: _____ Payment Received: _____