

## **Guide to Conversion of an Existing Electric Dwelling to Natural Gas**

### **Fees**

- **Building Permit - \$75.00 plus \$0.75 ( 1% State Of Ohio Fee)**
- These fees are collected after this permit has been reviewed and is ready to be issued and are not required at the time of the application.

### **Application Requirements**

- Completion of a Residential Building Permit application form furnished by the building department.
- Two (2) sets of plans of sufficient clarity showing the layout (line diagram) of all proposed interior gas piping from the meter to each appliance.
- The layout shall include the type of piping, pipe sizes, Btu rating of each gas appliance, and the location of all gas shut off valves.

### **Action on the Application**

- The building department will examine the application and plans of the proposed gas piping installation within two weeks or ten working days.
- If the application and plans of the proposed gas piping system conforms to the 2018 International Fuel Gas Code, the applicant is notified and a Building permit is issued.
- The applicant shall pick up one set of the approved plans and pay the permit fees prior to the start of construction. If the application and plans of the proposed gas piping system does not conform to the 2018 International Fuel Gas Code, the applicant is notified and the reasons for the disapproval will be given in writing.

### **Time Limitations**

- Work shall commence within twelve (12) months of the approval of the Hvac permit. One extension shall be granted for an additional twelve-month period if requested by the owner at least ten days in advance of the expiration of the approval and upon payment of a fee not to exceed one hundred dollars. If in the course of construction, work is delayed or suspended for a time period of six (6) months, the approval of the plans or drawings is invalid. Two extensions shall be granted for six months each if requested by the owner at least ten days in advance of the expiration of the approval and upon payment of a fee for each extension.

## Have Questions or Need Help

- If you have questions regarding this permit application, please call 614-901-6650, option 4, and ask to speak with a building inspector.

## Inspection

**Gas piping** - The new gas piping shall be pressure tested at not less than one and one half times the maximum working pressure, but not less than 3 psig. Test gauges can be a Spring gauge or a Kuhlman type gauge. The contractor shall be on the job site for the inspection. **Note:** request a time for the inspection. This gas line inspection does not cover future gas appliance installations, such as a furnace or water heater. Those appliances will require separate Hvac permits and inspections.

3/20/23