



How to Submit Interest in Subcontracting

Subcontractors - The Interest in Subcontracting feature associated with the City's Bonfire Procurement Portal allows you to participate in sourcing processes by submitting your interest in being a subcontractor for a project on the Project Page.

The **Interested Subcontractors** listing can be found beneath the public **Document Takers** identified on the Project Page.

Document Takers							Search...
Vendors	# Files	DBE Certified	Business Status	Actions			
Allstar Stuff	8	Yes	WBE	View			
Bricks N Windows	8	No	-	View			
Bolts	8	No	WBE	View			
Dads Movers	8	Yes	-	View			
Moving Supplies co	8	No	-	View			
The movers	8	No	-	View			
Windows and doors	8	Yes	-	View			

Interested Subcontractors							Search...
Vendors	Contact	Email	Phone	DBE Certified	Business Status	Subcontract Services	
Allstar Stuff	Sean Willson	swillson@allstarstuff.com	15191234567	Yes	WBE	Plumbing, Electrical, Sprinkler Fi	
Bricks N Windows	Kyle Champion	kc@bricks.com	15191234567	No	-	Plumbing	
Bolts	Omr Salaymeh	osalaymeh@bolts.com	15191234567	Yes	WBE	Construction	

For subcontractors that are interested in participating by fulfilling certain aspects of the project, an Interest in Subcontracting serves as a helpful tool in communicating your interest in being contacted to fulfill specific requirements or responsibilities of the project. This opens up more opportunities (1) for General Contractors and Subcontractors to find a good match and (2) to build vendor diversity more efficiently.

To submit your interest in subcontracting, scroll to the bottom of the Project Page and click on the Interest in Subcontracting tab within the **Submissions and Subcontracting** section. Here, your information from your profile will automatically populate (once you have registered with Bonfire). The only thing you need to fill in is what service(s) you can provide for the opportunity.

Submissions and Subcontracting

Intent to Bid **Interest in Subcontracting**

You can mark yourself as an interested Subcontractor and will be added to a publicly available contact list. This list will include your contact information so that other vendors can connect with you as needed. You will not be able to edit your contact information once submitted.

Vendor
All Star Stuff

The following fields are pulled from your vendor profile and will be displayed for the public to see. To edit these fields, go to your [vendor profile](#).

Contact First Name Sean	Contact First Name Willson	Email swillson@allstarstuff.com	Phone Number 15791234567
DBE Certified Yes	Business Status WBE		

Subcontract Service(s) Offered
Plumbing, Electrical, Sprinkler Fitting

Submit

Once you have filled in the service(s) you can offer, click submit, and you will receive a confirmation message indicating that you have successfully added yourself as an interested subcontractor.

Additionally, should you be interested in contacting General Contractors and other Document Takers directly to offer your services, you can go to the public **Document Takers** listing and select the "View" button to obtain contact information.

Document Takers

Vendors	# Files	DBE Certified	Business Status	Actions
Allstar Stuff	8	Yes	WBE	View
Bricks N Windows	8	No	-	View
Bolts	8	No	WBE	View
Dads Movers	8	Yes	-	View
Moving Supplies co	8	No	-	View
The movers	8	No	-	View
Windows and doors	8	Yes	-	View

Interested Subcontractors

Vendors	Contact	Email	Phone	DBE Certified	Business Status	Subcontract Services
Allstar Stuff	Sean Willson	swillson@allstarstuff.com	15191234567	Yes	WBE	Plumbing, Electrical, Sprinkler Fi
Bricks N Windows	Kyle Champion	kc@bricks.com	15191234567	No	-	Plumbing
Bolts	Omr Salaymeh	osalaymeh@bolts.com	15191234567	Yes	WBE	Construction

Please contact the City's Procurement Division at Bids@westerville.org with any questions.