



**CITY OF WESTERVILLE PLANNING COMMISSION
FINAL PLAT APPLICATION**

- 1. APPLICANT: NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
TELEPHONE NO(S). _____ E-MAIL ADDRESS _____
 - 2. SURVEYER/
ENGINEER: NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
TELEPHONE NO(S). _____ E-MAIL ADDRESS _____
 - 3. NAME OF SUBDIVISION _____ 4. ZONING DISTRICT _____
 - 5. COUNTY AUDITOR'S PARCEL NUMBER _____
 - 6. DATE & CASE NUMBER(S) OF PRELIMINARY PLAT APPROVAL _____
 - 7. NUMBER OF LOTS _____ 8. ACREAGE IN THIS PLAT _____
 - 9. HAS SURETY BEEN PROVIDED FOR CITY? YES _____ NO _____
(**IF NO**, include detailed estimates of cost and a statement relative to the method of improvement guarantee.)
- NOTE:** All estimates must be approved by the City Engineer and the form of guarantee must be approved by the Director of Law.
- 10. ARE DEED RESTRICTIONS PROPOSED? YES _____ NO _____
(**IF YES**, attach a copy of proposed restrictions.)
 - 11. IS CONDOMINIUM OWNERSHIP OF PROPERTY PROPOSED? YES _____ NO _____
(**IF YES**, attach a copy of declaration papers.)
 - 12. LIST ANY OTHER MATERIALS BEING SUBMITTED WITH THIS APPLICATION: _____

**PLEASE READ INSTRUCTIONS AND ADDITIONAL SUBMISSION REQUIREMENTS
ON REVERSE SIDE BEFORE SIGNING. ALL LISTED ITEMS MUST BE PROVIDED FOR THE APPLICATION TO BE
COMPLETE. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**

SIGNATURE OF APPLICANT / DATE

SIGNATURE OF PROPERTY OWNER / DATE

(ALL MATERIALS [EXCEPT THE APPLICATION FEE] SHOULD BE SUBMITTED IN A DIGITAL FORMAT. HARD COPIES MAY BE REQUESTED ON A CASE-BY-CASE BASIS.)

Additional information required for processing this application includes:

1. Provide the Final Plat drawing(s) prepared in a manner and format consistent with the requirements of Part 12 of the Codified Ordinances. Digital copies of images, plans, or maps can be submitted in addition as well.
2. Payment of an application fee of \$250.00 as per Part 12 of the Codified Ordinances and the Fee Schedule adopted by City Council.

Regular Planning Commission meetings are held on the fourth (4th) Wednesday of each month at 6:30 P.M. in Council Chambers at 21 South State Street unless otherwise noted. Applications must be filed no later than 5:00 P.M. at least two days before the previous month's meeting date (approximately 30 days in advance).

Revised: April 30, 2021