



**BUILDING DIVISION**

**BUILDING REVISION OR RE-SUBMITTAL**

**APPLICATION FORM**

64 E. Walnut St.  
Westerville, OH 43081-2308  
t. (614) 901-6650  
f. (614) 901-6666

DATE \_\_\_\_\_ PARCEL # \_\_\_\_\_ PERMIT # \_\_\_\_\_

JOB ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**APPLICANT/PROJECT CONTACT**

COMPANY NAME \_\_\_\_\_ CONTACT \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**JOB INFORMATION**

*select one:*

*select one:*

REVISION     RE-SUBMITTAL    |     COMMERCIAL     RESIDENTIAL

**BRIEF DESCRIPTION OF REVISION/RE-SUBMITTAL OF PLANS:**

**SUBMISSION CHECKLIST:**

- Commercial: If originally a paper submission, five (5) sets of plans and documents.
- Residential: If originally a paper submission, two (2) sets of plans and documents.

**Important:** For *ePlan submissions*, refer to the *ePlan Submission Guide* for instructions.

\_\_\_\_\_  
SIGNATURE OF APPLICANT/PROJECT CONTACT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PHONE NUMBER