



**APPLICATION FOR RESIDENTIAL BUILDING PERMIT  
PLANNING & DEVELOPMENT DEPARTMENT**

**City of Westerville  
64 East Walnut Street  
Westerville, OH 43081-2308  
(614) 901-6650 Phone (614) 901-6666 Fax**

**GENERAL INFORMATION**

ALL INFORMATION IS TO BE FILLED OUT TO START THE PERMIT PROCESS

DATE: \_\_\_\_\_ PERMIT # \_\_\_\_\_ PARCEL # \_\_\_\_\_

**JOB ADDRESS** \_\_\_\_\_ Lot # \_\_\_\_\_

Subdivision \_\_\_\_\_ County \_\_\_\_\_ ZIP \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_ Phone No. \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

State License # \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_ Phone No. \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

**BUILDING INFORMATION**

- New 1, 2, 3 Family Dwelling  Heated Addition  Unheated Addition  Alteration  Deck  Garage
- Accessory Structure  Solar Panels  Other

Description of Work  
\_\_\_\_\_  
\_\_\_\_\_

Cost of Construction \$ \_\_\_\_\_

Gross Square Footage \_\_\_\_\_ (to include: all floors, basement, and garage, if applicable)  
of Construction

In consideration of permission granted I/We agree to construct said work in all respects in conformity with all applicable codes and regulations of the City of Westerville, Ohio. Please remember that your company is responsible for coordinating and scheduling the required inspections on these permits.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Name (printed)** \_\_\_\_\_

See reverse side for fees

# BUILDING PERMIT FEES

## TYPE OF BUILDING PERMIT

- New Dwellings / Additions / Garages (\$75.00 + \$15.00 per 100 Sq Ft )
- Alterations, Renovations, Basement Finishes (\$75.00 + \$10.00 per 100 Sq Ft)
- Screened or Enclosed (Unheated) Porches (\$125.00)
- Decks (\$75.00)
- Minor Building Work (\$50.00) \*(Consultation with the Building Department is Required to Determine Minor Work)
- Demolition Permit (\$150.00 per structure)
- Swimming Pool, Above Ground (\$100.00)
- Swimming Pool, In-Ground (\$125.00)
- Hot Tubs (\$50.00)
- Resubmittal To A Plan Disapproval / Plan Revisions (\$75.00)
- Re-inspection Fees (\$75.00)
- Special Inspection / Weekends / After Hours (\$225.00 minimum fee for the first 3 hrs / \$75.00 for each additional hour)

**Note;** The Fees Listed Above Do Not Include Any Applicable Zoning, Electrical, Plumbing, Hvac and State of Ohio 1% Fees

**Permit Fee:** \_\_\_\_\_

**1% State Fee:** \_\_\_\_\_

**Total Fee:** \_\_\_\_\_