

MINUTES
WORK SESSION
WESTERVILLE CITY COUNCIL
October 30, 2007, 6:00 p.m., City Council Chambers

Council met in Work Session on October 30, 2007 with Council Members, Craig Treneff, Kathy Cocuzzi, Anne Gonzales, Diane Fosselman, Damon Wetterauer, Jr., Michael Heyeck, William Highfield, City Manager G. David Lindimore, Finance Director John Winkel, Staff, Director of Law Bruce E. Bailey and Clerk of Council Mary Johnston present.

1. **2008 – 2012 BUDGET HEARINGS**

- ❖ **General Fund** – Mr. Lindimore and Mr. Winkel reviewed the General Fund in the Five Year Plan. Mr. Heyeck commended staff for the \$1.5 million turn back in appropriations. Mr. Treneff stated the city needs to watch the Local Government Fund as appropriations to the city are uncertain. Mr. Treneff asked staff to review property tax projections.
- ❖ **General Capital Improvement Fund** – Mr. Winkel and Planning and Development Director Karl Craven reviewed the General Capital Improvement Fund. Mr. Heyeck stated this budget is not sustainable based on current trends. Mr. Treneff requested an inventory of capital projects not being done. Mr. Lindimore stated there is not enough money in the budget to do all of the streets. Mr. Winkel recommended a Work Session be held in January to discuss Capital Improvement Projects. Mr. Lindimore reviewed City Council, City Manager's Office and Economic Development budgets. Mrs. Cocuzzi asked when the Uptown Market survey will be complete. Mr. Lindimore discussed the future of the newly acquired Armory facility and the completion of the Hillsdowne Project.
- ❖ **Finance Department** – Mr. Winkel stated no new staff is being requested. Mr. Winkel presented a new utility billing statement staff would like to incorporate for efficiency. The current postcard would be converted to a billing statement. Mrs. Cocuzzi and Mr. Heyeck stated they liked the new billing process. Mr. Heyeck requested the hiring of additional staff to offset income tax collections.
- ❖ **Information Systems** – Todd Jackson, Information Systems Manager, reviewed the initiatives projected in his department. Mr. Jackson stated he is requesting the addition of a Systems Analyst. Mrs. Gonzales requested clarification of the email archiving software being proposed. Mr. Heyeck suggested that staff develop a business case for the addition of Wi-Fi.
- ❖ **Mayor's Court and Law Department** – Mr. Winkel reviewed the Mayor's Court budget. Mr. Winkel there is no requests for additional staff. Mr. Bailey discussed the Law Department's budget showing an increase in additional legal services for labor contract negotiations. Chairman Wetterauer stated he would like to know who will be doing the labor negotiations.
- ❖ **Police Division/Communications** – Police Chief Joe Morbitzer discussed the Police Division Five Year Budget. Police Chief Morbitzer reviewed the major programs or initiatives. The Police Division is requesting the addition of one police officer and one statistical crime analyst. Council had several questions on the staffing request. Council also suggested the use of energy efficient vehicles in the future. Holly Wayt, Communications Supervisor, reviewed their portion of the budget. Mrs. Wayt stated they are requesting an additional part time staff person to help with increased calls due to 9-1-1 wireless calls. Mrs. Wayt distributed information on proposed state legislation that will stop the surcharge on wireless billing statements. This surcharge helps fund the equipment needed to receive wireless calls.

- ❖ **Public Service Department** – Frank Wiseman, Public Service Director, reviewed the budget and major programs or initiatives. Mr. Wiseman stated they are requesting a new work order system since the current system is outdated. Mr. Wiseman stated building repairs and maintenance to their facility is needed since the building is thirty years old. Mr. Wiseman presented the Highway Maintenance Fund, Street Maintenance Fund Permissive Motor Vehicle Tax Special Revenue Fund, Sewer Enterprise Fund and Municipal Garage Internal Service Fund. Mr. Wiseman stated Council will be considering a rate increase for sewer service charges in 2008.
- ❖ **Planning and Development Department** – Mr. Craven reviewed the major programs and initiatives to their Five Year Plan. Mr. Craven stated they are requesting the addition of one full-time Code Inspector and one full-time Clerical position to support the Rental Registration and Inspection program in 2008.
- ❖ **Cable TV Fund** – Mr. Winkel discussed the Cable TV Special Revenue Fund for Fiscal Year 2008. Staff will continue to work with Otterbein College and WOCC with the new operating relationship and agreement in place. The Hanby House parking lot improvements represents a new request from the 2008 original budget, while the Celebrate Westerville events are new to this budget center having previously appeared in the City Council budget.
- ❖ **Electric Fund** – Andy Boatright presented the Electric Fund budget for the Five Year Plan. Mr. Boatright reviewed the major programs or initiatives for the fund including proposed increases in the Power Supply Cost Adjustment to offset power supply cost increases. Mr. Boatright discussed the participation in the proposed power generating projects currently being considered by City Council. Participation in these projects will place the city in long-term commitments to purchase output from the new plants once on-line. Mr. Heyeck suggested staff consider advanced meter reading. Mr. Boatright presented a graph showing revenues versus expenses.

The Work Session adjourned at 8:50 p.m.

Mary J. Johnston, MMC
Clerk of Council

Damon Wetterauer, Jr.
Chair of Council