

MINUTES
REGULAR SESSION
WESTERVILLE CITY COUNCIL
Council Chambers, March 20, 2007, 7:00 p.m.

1. **CALL TO ORDER**

2. **ROLL CALL**

Council met in regular session March 20, 2007 with Council Members, Damon Wetterauer, Jr., Craig Treneff, Kathy Cocuzzi, Anne Gonzales, William Highfield, Michael Heyeck, Diane Fosselman, City Manager G. David Lindimore and Staff, Law Director Bruce E. Bailey and Clerk of Council Mary Johnston present.

3. **INVOCATION**

The invocation was given by Mayor Diane Fosselman.

4. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

5. **MINUTES**

The Minutes of the March 6, 2007 Regular Meeting, March 6, 2007 Executive Session and March 13, 2007 Work Session were presented for approval.

Mrs. Gonzales moved, Mrs. Cocuzzi seconded to approve the Minutes as provided.

Yeas: Mrs. Cocuzzi, Mr. Heyeck, Mayor Fosselman, Mrs. Gonzales, Mr. Treneff, Mr. Highfield, Chairman Wetterauer

Nays: None

Abstained: Mr. Highfield on March 13, 2007 Work Session Minutes due to excused absence

The motion carried.

6. **CITY MANAGER'S REPORT**

Mr. Lindimore gave an update on Capital Improvement Projects:

- Knox Street Improvements – The storm sewer system construction is complete. The installation of the new sanitary sewer and water line will occur over the next three weeks. The intersection of Knox and Park Streets will be closed for three days this week to allow for a water line connection. A detour will be posted. Knox Street will remain closed, with detours posted, until the completion of the project in early June, weather permitting.

7. **MAYOR'S REPORT**

Mayor Fosselman welcomed Emerson Magnet School Third Graders who have been studying local government. The class elected Council members and appointed a City Manager who in turn appointed key staff positions. Mayor Nick Hamon and Chairperson Cami Christ introduced the rest of their City Council and staff. Each of the Emerson Magnet School Council members and staff reported on their learning experience in the classroom. Mayor Fosselman thanked teacher Beth Dalin and class for attending tonight's meeting.

Mayor Fosselman introduced three Fifth Graders from Central College Elementary School and teacher Terry Fusco. They represented the Ohio Energy Project and gave a demonstration on energy conservation to City

Council and audience. Andy Boatright, Electric Utility Manager, discussed the role of the Ohio Energy Project.

Mike Banish, Westerville Symphony Orchestra President, updated City Council on upcoming events and fundraising efforts scheduled by the symphony. Mr. Banish encouraged everyone to support the symphony by attending these events.

8. REPORT FROM THE RECREATION ADVISORY BOARD REPRESENTATIVE

Mrs. Cocuzzi reported on the activities of the Recreation Advisory Board.

- Online Registration for spring experienced some problems and staff is looking into the problem.
- The Board approved the 2007 Board Initiatives.
- Plans for the V.I.S.I.O.N Volunteer Awards for 2007 are underway.
- The Parks and Recreation Department with the assistance of the Advisory Board has updated the PROS 2000 plan into the PROS 2020 plan.
- The PROS 2020 plan was developed to align present and future needs and to apply for the 2007 Gold Medal Award.
- Several Advisory Board members attended the OPRA legislative day.
- OPRRA will sponsor and host the 2007 OPRA student conference on March 30, 2007.
- The Advisory Board has been meeting and assisting the Westerville Garden Club with the Presidential Grove of Trees project.
- Ongoing projects include Otterbein Lake, Towers Park, and the Westerville Youth Marathon.
- In February, the Parks and Recreation Department hosted Westerville's Freedom Road, history of the Underground Railroad in Westerville.

9. CITIZENS COMMENTS

None.

10. LEGISLATION

None.

11. TO AUTHORIZE AND DIRECT THE CITY MANAGER TO PURCHASE COMPUTER HARDWARE FROM HEWLETT-PACKARD PUBLIC SECTOR SALES THROUGH STATE OF OHIO CONTRACT #533268-2.

Todd Jackson, Information Systems Manager, stated staff has prepared the annual personal computer purchase for Council consideration. This request contains 80 desktop units, 8 work station units, and 5 laptop units. The State contract pricing for the desktop units have been established at \$1,191, compared to the \$1,200 budgeted amount and for the work station units at \$2,435 compared to the \$2,600 budgeted. The State contract pricing for the laptops are \$1,760, \$2,398 and \$2,462 compared to the \$2,500 budgeted. Laptop configurations were based on intended use; similar to configurations for desktops and workstations, therefore three different configurations were needed. This request is for PC purchases from HP only. Later this spring a request will be brought before Council requesting authority to purchase replacement ruggedized laptops currently used in the field by Police and Fire personnel.

Contract Award Amount: \$129,000.00.

Mayor Fosselman moved, Mr. Treneff seconded to authorize and direct the City Manager to purchase computer hardware from Hewlett-Packard Public Sector Sales through State of Ohio Contract #533268-2.

Yeas: Mr. Heyeck, Mayor Fosselman, Mrs. Gonzales, Mr. Treneff, Mr. Highfield, Mrs. Cocuzzi, Chairman Wetterauer

Nays: None

The motion carried.

12. TO AUTHORIZE AND DIRECT THE CITY MANAGER TO PURCHASE BUILDING SECURITY SOFTWARE FROM VIPER PROTECTION SERVICES AND TO WAIVE COMPETITIVE BIDDING AND NOTICE REQUIREMENTS.

Mr. Jackson stated Viper Protection Services installed and configured the Access Control System for the Police Division and has been retained to perform maintenance and support through an annual contract. Viper has been proactive in performing maintenance to the system and this has lead to zero down time since fall of 2004 when the system was installed. To help ensure system performance remains at a high level of success, Viper Protection Services has been chosen to install the necessary equipment, perform related professional services and other related appurtenances. Later this year, a request will be brought before Council to purchase the material and services necessary to establish access control within the Municipal Building (City Hall). Contract Award Amount: \$25,820.00 (\$18,195 Walnut Street & \$7,625 Electric Division)

Mr. Highfield expressed his concerns with this system and would like staff to explore a web based system. Mr. Highfield stated for future planning and expansion the city should consider a web based system for all city facilities. Mr. Highfield stated there are many vendors who could bid on this system.

Mayor Fosselman moved, Mrs. Gonzales seconded to authorize and direct the City Manager to purchase building security software from Viper Protection Services and to waive competitive bidding and notice requirements.

Yeas: Mayor Fosselman, Mrs. Gonzales, Mr. Heyeck, Chairman Wetterauer

Nays: Mr. Treneff, Mr. Highfield, Mrs. Cocuzzi

There were four yeas and three nays.

The motion carried.

13. TO AUTHORIZE AND DIRECT THE CITY MANAGER TO PURCHASE RECORD MANAGEMENT SOFTWARE AND DATA CONVERSION SERVICES FROM ALERTS TRACKING SYSTEMS, INC., AND TO WAIVE COMPETITIVE BIDDING AND NOTICE REQUIREMENTS.

Bernie Ingles, Fire Chief, stated the Fire Division has evaluated their field reporting needs and discovered that many times EMS personnel are not able to complete a report in the field, and that more times than not, they simply complete the report when they return to the station and fax the report to the hospital the patient was transported to. Based on staff's evaluation, it is recommended that the project be awarded to Alerts Tracking Systems, Inc. based upon price, dependability, and the ability to meet the specified requirements. Staff also recommends that an additional 7% contingency amount be authorized to cover any hourly charges for additional services, if necessary. Contract Award Amount: \$50,895.00 plus a 7% contingency hourly rate for additional services, if necessary, \$3,562.65; total \$54,457.65.

Mrs. Gonzales moved, Mrs. Cocuzzi to authorize and direct the City Manager to purchase record management software and data conversion from Alerts Tracking Systems, Inc., and to waive competitive bidding and notice requirements.

Yeas: Mrs. Gonzales, Mr. Treneff, Mr. Highfield, Mrs. Cocuzzi, Mr. Heyeck, Mayor Fosselman, Chairman Wetterauer

Nays: None

The motion carried.

14. **ADDITIONAL BUSINESS**

Boy Scout Troop #650 sponsored by Westerville Alliance Church was in attendance and stated they are working on their Communication Merit Badge.

13. **COUNCIL COMMENTS**

Mrs. Gonzales thanked Bill Merrimon and Vernon Pack for providing Council with the recent newsletter from the Westerville Historical Society. Mrs. Gonzales invited everyone to attend the "Explore the Past in the Historic Holmes Hotel" presented by the Westerville Historic Society on March 23, 2007.

Mrs. Cocuzzi stated Westerville and Franklin County will participate in a state-wide tornado safety drill on March 28, 2007 at 9:50 a.m. Warning sirens will be tested for a full three minutes and all businesses and residents should take time to review their severe weather plan.

Mr. Highfield thanked the third graders from Emerson Magnet School, Central College School Fifth Grader's electric presentation, and Boy Scout Troop #650 for attending tonight's meeting. Mr. Highfield expressed concerns with traffic in the Uptown District and asked motorists to pay attention to car doors being opened in traffic. Mr. Highfield explained his vote on the building security software purchase.

Mr. Treneff stated he appreciated the resident comments received from the Hillsdowne Secondary Access Study resident meeting. Mr. Treneff updated Council on Central Ohio Municipal Alliance activities and stated Governor Ted Strickland has introduced his budget. Mr. Treneff stated it is somewhat good news for municipalities with regards to local government funds since Governor Strickland is following the recommendation of the Local Government Fund Task Force. Mr. Treneff stated municipalities will receive a slight increase in the distribution of Local Government Funds as part proposed Governor's Biennial Budget.

Mr. Heyeck asked the Police Division to look into pedestrians crossing State Street in front of the municipal building as it being a safety issue and asked motorists to recognize and yield to pedestrians in the crosswalk. Mr. Heyeck appreciated the presentation by staff on the Hillsdowne Secondary Study Access and recommended the cul-de-sacing of Fairdale and Daleview and suggested blocking these streets temporarily to test the traffic flow. Mr. Heyeck asked for additional landscape information for the new bank facility at the corner of Main Street and Cleveland Avenue. Mr. Heyeck stated there was a significant drop in income tax collections for the first quarter of 2007 and asked staff to inform Council when there is a significant drop or increase in these revenues. Jack Winkel, Finance Director, stated there was one company that had bonuses in January of last year that was a one time option and so what is happening is that it did not occur this year. Mr. Heyeck stated he shares the concerns that were raised for the building security software and asked staff to look to the future. Mr. Heyeck commended Mayor Fosselman for all of the activities she has done with respect to Emerson Magnet School Third Grades, Central College School Fifth Graders, Future Cities Students, and also sending the letters to the troops. Mr. Heyeck commended Mr. Boatright for his involvement in the Ohio Energy Project.

Mayor Fosselman requested staff to follow up with the concerns raised by Mr. Highfield on the building security software. Mayor Fosselman thanked Mrs. Fusco's Fifth Graders, Third Graders from Mrs. Dalin's class and thanked the community for the letters being sent to troops.

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Chairman Wetterauer welcomed everyone to spring. Chairman Wetterauer asked Parks and Recreation Department staff to place articles in local newspapers informing residents of the procedure for using recreation fields.

17. ADJOURNMENT.

Mr. Highfield moved, Mr. Treneff seconded to adjourn.

Yeas: Mr. Treneff, Mr. Highfield, Mrs. Cocuzzi, Mr. Heyeck, Mayor Fosselman, Mrs. Gonzales, Chairman Wetterauer

Nays: None

The motion carried.

The meeting adjourned at 8:05 p.m.

Mary J. Johnston, MMC
Clerk of Council

Damon E. Wetterauer, Jr.
Chair of Council