



CASE NO. URB _____

Planning & Development

**CITY OF WESTERVILLE
UPTOWN REVIEW BOARD**

APPLICATION FOR ADMINISTRATIVE CERTIFICATE OF APPROPRIATENESS

1. ADDRESS OF PROPOSED PROJECT _____

2. COUNTY AUDITOR'S PARCEL NUMBER _____

3. PROPERTY OWNER: NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE NO. _____ E-MAIL ADDRESS _____

4. APPLICANT: NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE NO. _____ E-MAIL ADDRESS _____

5. PROPOSED USE OF PROPERTY: _____

6. LIST PROPOSED MAINTENANCE OR REMODELING/RECONSTRUCTION DETAILS*

*** Please be specific: include exact locations of work and specify the type, brand, product line and manufacturer of materials to be used. Submission of color and material samples or product brochures is strongly recommended and may be required.**

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PROPERTY OWNER

DATE

Please submit this application form and supporting materials to the Planning & Zoning Officer at 64 East Walnut Street, Westerville, OH 43081 prior to commencing any work.