



City of Westerville Electric Division

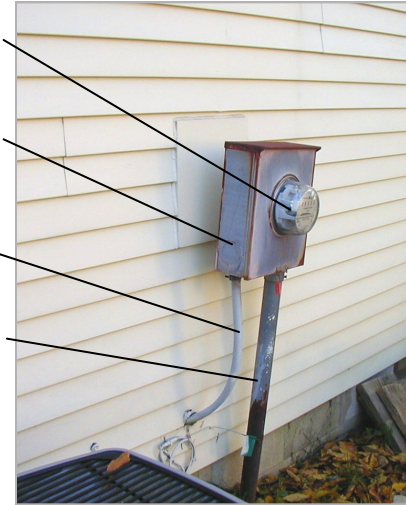
Electric Meter Installation Repair Fact Sheet

Good Meter Installation



- Meter (owned & installed by City)
- Meter base (owned & installed by homeowner)
- Service entrance cable (owned & installed by homeowner)
- Conduit and cable coming out of ground (conduit owned by homeowner & installed by City; cable owned & installed by City)

Bad Meter Installation



Here is what is involved in repairing the meter installation:

Either you (the owner) or an electrician of your choosing must obtain an electrical wiring permit from the City of Westerville Planning Department located at 64 E. Walnut Street, Westerville, Ohio 43081. Inspection fees will be rebated to you if certain requirements are met.*

Once an electrical permit is obtained, repair work can begin.

If a new meter base is needed, you or your electrician may purchase this at any electrical supply store. Alternatively, a new meter base can be obtained from the Westerville Electric Division located at 139 E. Broadway Avenue, Westerville, Ohio 43081 by bringing the ORIGINAL electrical permit to the Westerville Electric Division. The cost of the city-furnished meter base will be rebated to you if certain requirements are met.*

You or your electrician must coordinate electric service disconnection and reconnection with the Westerville Electric Division (614-901-6700) to facilitate replacement of the meter base installation. In addition, upon completion of the repair work, an inspection must be completed by the Westerville Planning Department (614-901-6650) prior to electric service restoration. Same day service will be accommodated given at least 48 hours advanced notice of the disconnection and reconnection date. REMEMBER, you or your electrician must contact both the Electric Division and the Planning Department to coordinate disconnection/reconnection and inspection, respectively.

**If you complete the repair work and obtain a passing inspection on or before the date indicated on your rebate form, the City will rebate the cost of the inspection (\$50.50) and the city-furnished replacement electric meter base (\$40.00).*

City of Westerville Electric Division · 139 East Broadway Avenue · Westerville, Ohio · 43081

Electric Meter Installation Repair Hotline: 614-901-6700

Electric Meter Installation Repair Frequently Asked Questions

Q: Who owns what when it comes to the electric meter installation?

A: The homeowner owns the electric meter base, the conduit coming out of the ground, and all cable and connections from the meter base into the home. The City owns the meter and the cable inside the conduit coming out of the ground and into the meter base.

Q: Why is the homeowner responsible for making repairs to the electric meter installation and not the City?

A: The electric meter base is owned by the homeowner and, like a damaged light fixture mounted on the wall of the home, a broken window, or a missing roof shingle, the homeowner is responsible for making repairs.

Q: What would happen if no repairs are performed?

A: There is risk of injury or property damage should the electric meter installation be jostled or altered in any way while in the condition of disrepair. A short circuit could occur which could result in fire and/or electrocution. Furthermore, the City may disconnect the electric service (reconnection fees may be applicable) to the residence if no action is taken by the homeowner on or before the completion date specified in the letter of notification.

Q: How much will this repair work cost me?

A: Repair costs will vary due to differences among each electric meter installation. We recommend that you contact a qualified electrician to obtain an estimate. If you complete the repair work and obtain a passing inspection on or before , the City will rebate the cost of the inspection (\$50.50) and the replacement meter base (\$40.00).

Q: Do I need a permit in order to perform electric meter installation repairs?

A: Yes. A permit must be obtained from the City of Westerville Planning Department located at 64 E. Walnut Street. The total cost of the permit and inspection is \$50.50.

Q: Can the repair work be performed and electric service restored within the same day?

A: Yes. Same day service will be accommodated given at least 48 hours advanced notice of the disconnection and reconnection date. REMEMBER, you or your electrician must contact both the Electric Division (614-901-6700) and the Planning Department (614-901-6650) to coordinate disconnection/reconnection and inspection, respectively.

Q: Who is authorized to perform the repair work?

A: Any qualified electrician or the homeowner.

Q: How do I receive my rebate from the City?

A: By submitting the completed rebate form (attached to your letter of notification) within 90 days of the date of the letter of notification along with a copy of the receipt indicating fees paid and a copy of the verification of passed inspection - both obtained from the City of Westerville Planning & Development Department - to **METER INSTALLATION REPAIR REBATE PROGRAM, City of Westerville Electric Division, 139 E. Broadway Avenue, Westerville, OH 43081.**

City of Westerville Electric Division · 139 East Broadway Avenue · Westerville, Ohio · 43081

Electric Meter Installation Repair Hotline: 614-901-6700



139 E. Broadway Avenue
Westerville, Ohio 43081
p. 614.901.6700
f. 614.901.6731

twitter@WvilleElectric

Dear Homeowner:

The Westerville Electric Division has performed a city-wide survey of all residential electric meter installations which has uncovered several hazardous situations requiring immediate attention. The electric meter installation on your home has been identified as one of those requiring immediate attention. The property owner is responsible for the needed electric meter installation repairs. An Electric Meter Installation Fact Sheet has been enclosed for your reference.

TO AVOID SERVICE INTERRUPTION, please contact the City of Westerville – Electric Division at 614-901-6700 TO SCHEDULE AN AT-HOME CONSULTATION TO LEARN MORE ABOUT YOUR OPTIONS.

Sincerely,

Andrew M. Boatright, PE
Electric Utility Manager

detach and mail

INSPECTION AND ELECTRIC METER BASE FEES REBATE FORM

Name _____

Mailing Address _____

City, State and Zip _____

To receive your rebate check by mail for inspection fees (\$50.50) and one city-furnished residential electric meter base (\$40.00), please submit this form along with:

- ☐ Copy of receipt from the City of Westerville Planning & Development Department indicating fees paid
- ☐ Copy of verification of passed inspection from the City of Westerville Planning & Development Department

Please submit this information no later than 90 days after the date of passed inspection to:

Meter Installation Repair Rebate Program
City of Westerville – Electric Division
139 E. Broadway Avenue
Westerville, OH 43081

